



STAFF REPORT

To: Summit County Council
From: Shayne Scott, County Manager
Janna Young, Deputy County Manager
Date of Meeting: January 17, 2024
Type of Item: Consideration and possible adoption of the 2024 Work Plan and Council-Manager Compact
Process: Regular Session

Requested Council Action

Adoption of the 2024 work plan and renewal of the Council-Manager Compact.

Introduction

In 2018, the County Council began adopting an official work plan each budget cycle as a way to focus staff hours and align their work with the budget. This approach was adopted after several years of the County taking on an ambitious, and sometimes unstructured, work schedule. The County made the decision to plan more deliberately, budget, study, and make decisions about where to focus staff resources in order to do things more effectively, complete long-standing projects, generate sustainable results, and make sure the County organization was not growing the need for staff without an analysis of priorities.

Traditionally, the proposed work plan lists projects for each County office and department that either have a direct tie to the Council's strategic objectives or are critical to advancing a County function but do not tie directly to the Council's objectives. This list demonstrates to the public and the County organization the areas where staff hours and county budget will be spent during the year/budget cycle.

To develop the work plan, each year, the County Manager meets with the County Council in a retreat to understand the Council's objectives and priorities. Then the County Manager's Office works with the directors and leaders of the various County departments and offices to identify the major tasks and projects to advance those priorities in the context of anticipated day-to-day work and responsibilities for the year. This provides a full picture of the staff and resource capacity available to advance the Council's priorities and to help set expectations

for both the Council and the public, as well as provide direction for the county departments. The final work plan is then presented to the Council in a public meeting and adopted, typically along with the next year's budget.

2024 Work Plan Process

The 2024 work plan followed a somewhat different process. Rather than adopting it with the 2024 budget, it is being considered in January after the 2024 budget has already been implemented. This is because truth in taxation dominated the 2024 budget discussions, leaving no time for staff to pull together a work plan. Additionally, the uncertainty around the 2024 budget, with indications the Council did not want to raise taxes, made it difficult to develop a work plan until the budget was formally adopted.

The 2024 work plan is organized differently than previous work plans as well. We are proposing to focus the Council's attention on seven priorities which staff took away as key areas of concern and interest expressed by the Council at the October 2023 retreat. Those seven areas are: (1) General Plans and "Our Summit" Visioning Results; (2) Cline Dahle Planning and RFP; (3) Regional Planning; (4) Local Housing Choice Education; (5) Short-term Nightly Rentals Impacts & Regulations; (6) Solid Waste Management; and (7) Lands & Natural Resources Program. Each of these seven priorities has application to the Council's four strategic objectives of Growth Management & Regional Planning; Local Housing Choice; Transportation & Traffic Congestion; and Environmental Stewardship. The expectation is the Council will be more involved in setting the policy direction for these seven priorities. We will design the Council meeting agendas throughout the year around projects, approvals, and work sessions that advance and respond to these seven areas. We are asking the Council to wordsmith the language of how these items are articulated in the work plan so they reflect what the Council desires and expects for the work that is conducted in these areas in 2024.

The second part of the work plan outlines other department-driven work that will be managed and directed by the County Manager and Department Directors that may involve contracts and approvals that may land on a Council agenda. We are sharing these items with the Council so you are aware of them should you want to change or add to the seven priorities, so you have a sense of staff capacity to work on any new priorities beyond the seven expressed in the work plan. However, these are items that do not necessarily need or require Council feedback, policy direction, or decision-making.

At this point staff is not proposing changes to the Council's mission, vision, or values statements, or strategic objectives. However, staff will make any changes or updates the Council requests to these items at the January 17 Council meeting (please review the language in the attached work plan).

Considerations for 2024

There are several considerations and unknowns for 2024 that could impact the County's work plan:

1. **2024 Budget:** Council adopted a budget for 2024 before a work plan was established. What is proposed in the draft plan is what staff are confident can be accomplished based on current staffing and resource levels. However, if additional items are requested by the Council, other items will either need to be cut, or additional FTE and budget will need to be authorized. Since the Council chose not to raise taxes for 2024, additional funds for mid-year changes are limited. Additionally, to balance the budget without raising taxes, funding for overtime, fuel, and travel and training was cut, which further limits what staff can do in 2024. In light of this, some ambition may need to be tempered for the remainder of this year, or the Council will need to consider a budget amendment.
2. **2024 General Session of the Utah State Legislature:** Since the 2024 work plan is being adopted while the Utah State Legislature is in session, we do not yet know what new mandates or requirements to which the County will need to respond during or by the end of the year, which may take up staff capacity and thwart attention from the Council's priorities. This spring staff will need to evaluate the bills that were signed into law to understand what, if any, work plan elements need to be adjusted.
3. **Unknown of the Unknown:** What is known is we are living in tumultuous times and have been for the past several years. Uncertainty and change are things we can count on occurring every year, whether it's a global pandemic, an epic winter, flooding, high inflation, supply chain challenges due to foreign wars, or any other crisis. Of course, with things changing so frequently, it is difficult to plan ahead and anticipate critical issues that will emerge. Therefore, it is important we reserve staff hours/capacity to respond to needs and unexpected emergencies that surface during the year.

Highlights of the Proposed 2024 Work Plan

Some of the highlights of the proposed 2024 Work Plan include:

- Analyzing the results of the "Our Summit" community visioning initiative and using the community feedback to facilitate an extensive, multidisciplinary internal county collaborative planning effort
- Completing a planning exercise with the County Council to define the Council's expectations for the Cline Dahle property for staff to draft and issue a development RFP
- Advance the conversation about a solution to the Kimball Junction and I-80 Interchange

- Schedule a series of Council work sessions to educate the Council, planning commissions, and public about the nuances of affordable housing
- Study and quantify the impacts of short-term nightly rentals on county infrastructure, services, and neighborhoods and continue to work on regulations through the County's business license requirements
- Enhance the solid waste diversion program through partnership with Recycle Utah and a "Save our Space" public education and engagement campaign
- Actively pursue closing on the Ure and 910 ranches and continue work on land assessments and land use planning

See the attached proposed 2024 work plan for the full list of projects, action items, and deliverables under each of the Council's seven priorities and the department-driven initiatives.

Council-Manager Compact

For the past several years, the Council and County Manager have signed a compact (see attached) that commits the Council, Manager and Staff to the projects in the work plan, a process for revising the work plan, and outlines how everything will be communicated to the public. The purpose of the compact is:

- To have clear, well-defined, and achievable accomplishments for Summit County
- To communicate expectations clearly to the community, down to the specific project level
- To consider staff resources and budget when committing to projects, work, and activities
- To better align the budget to the County's work
- To focus on the projects/work that most significantly advance or set the foundation to advance the Council's strategic priorities within the limits of the County's resources
- To plan more effectively for future (multi-year) tasks, projects, budget, and resources and
- To facilitate the Council thinking and performing at a strategic, big-picture level, setting direction for the County and empowering staff to figure out and implement the details

The compact makes it clear how the Council and County Manager will make decisions around the projects included in the work plan and sets up a process for how to address new priorities that come up during the year after the work plan has been established, taking into consideration staff capacity and budget.

The County Manager is proposing once again that the Council sign the compact, agreeing to the proposed 2024 work plan.



Summit County's Fiscal Year 2024 Strategic Objectives and County Council's Policy Priorities

VISION

Summit County is a vital community that is renowned for its natural beauty, quality of life, and economic diversity that supports a healthy, prosperous, and culturally diverse citizenry

MISSION

We provide excellent and inclusive services that support the health, safety, and welfare of the community, making Summit County the best place to live for present and future generations

VALUES

Regional Collaboration: Work with our federal, state, municipal, and community partners to achieve mutually beneficial outcomes

Responsiveness: Take action in a timely manner, meeting the needs of our citizens

Preservation: Preserve our land, water, air, and culture

Leadership: Motivate others to collaboratively achieve mutual goals

Strategic Objectives

Growth Management and Regional Planning

The County will manage and mitigate the impacts of growth internally and through working with municipal and regional partners. The County will examine policies currently in place to determine the best ways to support growth management. Specifically, along with municipal and regional partners, Summit County will:

- Discuss the desired growth and development patterns across jurisdictional borders
- Develop necessary programs and explore opportunities for working together
- Understand our impacts on each other
- Utilize growth and development tools to enhance quality of life with a focus on connection and coordination around the region's physical, natural, and economic environments and communities

Local Housing Choice

In 2023, Summit County will continue to assess ways to facilitate a diverse and thriving County evidenced by a wide variety of housing - both price and type that will result in the creation and retention of welcoming neighborhoods, which together make up the larger County.

Transportation and Traffic Congestion

The County will work closely and collaborate with federal, state, and local governments, as well as regional transportation service providers and community partners, to plan, program, and build a transportation system to reduce traffic congestion and, provide robust transportation options that promote safe, reliable, comfortable, and healthy transportation solutions.

Environmental Stewardship

The County will demonstrate leadership and set direction for plans, policies, partnerships, and initiatives to secure, protect, and conserve our water, land, and air quality for the present and future, as well as implement an internal organizational culture that supports environmental stewardship. This public health issue involves the County's health department, sustainability division, landfill, county lands and natural resources, public works department, and community development department and requires a collaborative, all-of government effort.

County Council's Seven Policy Priorities (that pertain to the strategic objectives)

(1) General Plans and "Our Summit" Visioning Results

- Analyze the results from the "Our Summit" community visioning initiative and use the community feedback to facilitate updates, and a potential rewrite of the County's General Plans and development codes, including revisiting:
 - Policy 2.3 of the General Plan
 - Neighborhood Mixed Use zones
 - Snyderville Basin Development Code, Chapter 5: Workforce Housing
- Use this opportunity as an interdisciplinary approach to study, define, and design the community through a broad internal county collaboration that involves community development, multi-modal transportation, water infrastructure, environmental health, sustainability, open space, lands and natural resources, and others

Strategic Objectives: Growth Management and Regional Planning; Local Housing Choice; Transportation & Traffic Congestion; Environmental Stewardship

(2) Cline Dahle Planning and RFP

- Part 1: Complete a planning exercise with the County Council to define the Council's expectations for the property (led by a multidisciplinary team of Community Development, Economic Development and Housing, Engineering, Sustainability, Transportation Planning)
- Part 2: Complete RFP for a developer with a scope of work based on direction from Part 1 (led by the Economic Development and Housing Department)

Strategic Objectives: Growth Management and Regional Planning; Local Housing Choice; Transportation & Traffic Congestion

(3) Regional Planning

- Continue working on the Kimball Junction and I-80 interchange Environmental Impact Study (EIS) with Utah Department of Transportation (UDOT)
- Collaborate with Mountainland Association of Governments (MAG) and other stakeholders on the Wasatch Back Rural Planning Organization (WBRPO)
- Participate in the Transportation Convening group for infrastructure and sustainability planning for preparation for the 2034 winter Olympic games and beyond

Strategic Objectives: Growth Management & Regional Planning; Transportation & Traffic Congestion; Environmental Stewardship

(4) Local Housing Choice Education

- Schedule a series of six Council work sessions to educate the Council, planning commissions, and the public about the nuances around affordable housing. Those session topics would be as follows:
 - Session 1: Plans and Codes
 - Session 2: Demographic and Economic Data
 - Session 3: Growth Concepts
 - Session 4: Housing Constraints
 - Session 5: Projected Housing Needs
 - Session 6: Council Feedback

Strategic Objectives: Growth Management and Regional Planning; Local Housing Choice; Transportation & Traffic Congestion; Environmental Stewardship

(5) Short-Term Nightly Rentals Impacts & Regulations

- Study and quantify the impacts of short-term nightly rental units on county infrastructure, services, and neighborhoods (i.e., landfill and other impacts)
- Acquire subscription to AirDnA, a short-term nightly rental software system, to analyze the inventory and location of nightly rental units by neighborhood on a seasonal basis
- Continue to work on licensing regulations and respond to 2024 state legislation

Strategic Objectives: Local Housing Choice; Transportation & Traffic Congestion; Environmental Stewardship

(6) Solid Waste Management

- Enhance diversion program and partnership with Recycle Utah
- “Save our Space” campaign and public engagement and education to improve recycling and diversion rate and extend the life of the landfill

Strategic Objectives: Growth Management and Regional Planning; Environmental Stewardship

(7) Lands and Natural Resources Program

- Actively pursue closing on the Ure Ranch
- Actively pursue closing on the 910 Ranch; start the community engagement process and plan uses of the land
- Work on a strategic plan for open space and for leveraging the remaining OSAC bond monies

Strategic Objectives: Growth Management and Regional Planning; Environmental Stewardship

Department-Driven Work Plan and Items that May Require Council Input/Decisions

Administration

- State legislative session and Summit County's legislative working group
 - UAC
- Federal lobbying
- Peak Performance Initiative
- Childcare Initiatives
- Biomass/wood products project in collaboration with the state, US Forest Service, and county departments (lands and natural resources, sustainability, economic development, transportation, environmental health, public works, community development, and others)

Animal Control

- Update Animal Control Code (noise ordinance and kennel permit)
- Communications and education campaign that differentiates animal control from a rescue and educates the public on enforcement

Communications & Public Engagement

- Support communications and public engagement around Council and departmental directives and crisis response management, involving:
 - State legislative session
 - Save our Space campaign
 - Land acquisitions (Ure Ranch and 910 Ranch)
 - Elections
 - County website redesign
 - Summit bike share
 - Road projects (listed under Public Works)
 - Emergency signups and notification subscriptions
 - Climate Change and Public Health Speaker Series
 - Health Department community health assessment
 - Dakota Pacific public meetings
 - Truth in Taxation and property taxes public engagement and education
 - Kimball Junction/I-80 Interchange Environmental Impact Statement (EIS) public comment period
 - Media training for staff and elected officials
 - New resident guide

Community Development

Planning Projects

- Crossroads at Silver Creek
- Marketplace at Silver Summit
- Canyons Village
 - Sunrise Gondola
 - Lower Village Parking Garage
- Park City Outlets Redevelopment
- Utah Olympic Park
- FJ Gilmor Subdivision
- Cedar Crest Village Overlay Zone
- Ballerina Farms
- Union Pacific Rail Trail Acquisition

Development Code Amendments:

- Subdivision Codes
- Snyderville Basin Development Code:
 - Service Commercial Parking Standards/Bicycle Parking
 - Accessory Building Revisions
 - Ridgeline Development
- Architectural Design Guidelines
- Sustainability Stretch Code (with Sustainability Division)
- Agricultural Tourism
- Open Space Definitions (with Lands and Natural Resources Division)

County Fair & Special Events

- 2024 County Fair and Summer Concert
- Event and film permitting
- Management of the USU Extension contract

Economic Development & Housing

- Economic Development Advisory Board (rural grants, economic development strategies, and assessments)
- Revolving loan fund (with MAG)
- CED (economic development study and implementation)
- Housing Authority
- Moderate Income Housing Plans

Emergency Management & Wildland Fire

- Work with Park City Municipal Corporation on the next iteration of Summit County's Pre-Disaster Hazard Mitigation Plan (due 2027)
- Partner with Park City Municipal Corporation on a full-scale evacuation exercise of an Olympic facility (planned for fall of 2024)

Facilities

- Complete facilities study

Finance

- Annual Financial Audit
- Prepare 2025 budget
- Project 3-year operating budget; estimate need for Truth In Taxation
- Prepare 5-year capital improvement plan, utilizing updated facilities study
- Analyze County fees in relation to departmental costs and make recommendations for changes in County Fee Ordinance
- Bill and collect annual assessments for appropriate assessment districts
- Assist Administration with Peak Performance Initiative

Health Department

- Start application for Public Health Accreditation (two-year process with Board of Health involvement)
- Complete Community Health Assessment followed by Community Health Improvement Plan (2026)
- Evaluate women's health service in Summit County (spearhead innovation and collaboration)

Behavioral Health

- Review and renegotiate or secure new behavioral health contract

Sustainability

- Continue participation in Community Renewable Energy Agency (CREA) to advance 100% net renewable energy goal for community countywide. Contemplate approving ordinance following Public Service Commission program approval which would officially adopt the community renewable energy program for Summit County
- Plan for Elektron solar facility coming online in 2024 and coordinate with special service districts and other partners to continue to advance Summit County's net 100% renewable electricity goal for county operations

- Climate Change and Public Health Speaker Series – elevate public health as part of the community conversation about climate change through events hosted by the Health Department to raise awareness in the community
- Other: Solid waste; facilities (Justice Center and facilities study); sustainability stretch code (came up during Our Summit joint meeting)

Heritage and Arts

History

- Complete Reconnaissance Level Survey of North Summit to determine inventory of historic buildings. Work with Heritage and Landmark Commission to decide next steps.
- Assist with completing histories of Ure Ranch and 910 Ranch including oral history interviews with owners. Assist with possible history-related programming.
- Complete Museum Interpretation course and new Rockport Exhibit with Utah Humanities assistance.

Library

- Improve space and community access - Add 2 phone booth workspaces at the Kimball Junction Branch
- Expand educational and social opportunities for children, teens, and adults through library programming
- Work with community partners and collaborating with the Park City Library and Wasatch County Library to provide high quality information resources to the Wasatch Back

Public Art

- Jeremy Ranch roundabouts project

Human Resources/Personnel

- Compensation and Benefits to retain personnel to accomplish the work plan
- Training of employees on numerous areas for successful working operations

Information Technology

- Replace wireless access points at Fairgrounds
- Update camera system at Richins Building for public meetings.
- Replace data switches in county buildings
- Convert structure of Tyler Eagle database to improve performance
- Improve online transactions with public and internally (GRAMA system, 501C3 application, Board of Adjustment process, GIS parcel site, purchasing workflow system, asset management system)

- Keep working cybersecurity plans utilizing tools provided with grants
- Reduce technical debt by more training on current technology contracts

Lands and Natural Resources

- Further develop the County's lands and natural resources program
- Complete assessments on the 910 cattle ranch
- Continue the Weber watershed partnership
- Our Summit collaboration
- Water rights inventory project
- County land uses policy with Attorney's Office (allowable commercial uses on county lands that would require permits and/or leases)

Public Works

- Manage construction project of expansion and remodel of the Justice Center complex

Engineering and Roads Department

Projects that include interdisciplinary collaboration and coordination with Transportation Planning Division, Engineering, and Roads:

- Bitner Road to Silver Creek connector (Mammoth Drive)
- Old US-40/SR-248 intersection realignment
- Old Ranch Road Trail and Road reconstruction
- Roundabout at Silver Summit and US-40 Interchange
- SR-32 trail in South Summit
- Landmark Drive sidewalk interconnect in the Snyderville Basin

Solid Waste Management

- Complete the design and permitting process for the new landfill cell
- Mattress and carpet landfill diversion projects
- Figure out alternative to residential yard waste diversion program
- Construction of new access road to cell two at Three Mile Landfill

Stormwater

- Education and outreach
- Permitting

Weeds

- Expanding community weeds tours

Senior Citizens Program

- Hire full-time Assistant Cook and adjust operations to accommodate increased demand for meals
- Transition part-time administrative personnel to fulltime and implement new staffing plan for enhanced services at the Park City Center
- Continue to participate in planning for the new senior center in Park City
- Continue to participate in discussions around senior housing and a Continuing Care Retirement Community (CCRC) facility in Summit County

Transportation Planning

- Support High Valley Transit (HVT) transit with the
 - Design and permitting of the State Route-224 Bus Rapid Transit (BRT) project
 - Development of a short-range transit plan
- Operate the Summit Bike Share
 - Develop an expansion policy and plan
 - Develop a marketing, communications, and operations plans
- Continue work on the Silver Summit Interchange in conjunction with UDOT
 - Finish design and construction of west/southbound, on- and off-ramp of US-40
 - Begin design of east/northbound roundabout and identify funding for construction
- Expand active transportation planning options
 - Continue work on the SR-32 trail between Oakley and Kamas and begin Kamas to Francis trail
 - Complete the Safe Streets for All (SS4A) plan and identify safety projects
 - Identify projects and coordinate with partners on the Utah Trails Network



**Council-Manager Compact for County Work Plan
Summit County
2024 Fiscal Year
[Adopted 01/17/2024]**

The Summit County Council and County Manager agree that this compact outlines the County's Fiscal Year 2024 Work Plan and how the Council, Manager, and Staff will share the responsibility for advancing the County's strategic priorities. It also describes the Council's and Manager's respective roles and responsibilities in directing staff to work on special projects, and a commitment to considering staff resources and County budget when revising the Work Plan.

RATIONALE FOR COMPACT

- To have clear, well-defined, and achievable accomplishments for Summit County.
- To communicate expectations clearly to the community, down to the specific project level.
- To consider Staff resources and budget when committing to projects, work, and activities.
- To better align the budget to the County's work.
- To focus on the projects/work that most significantly advance or set the foundation to advance the Council's strategic priorities within the limits of the County's resources.
- To more effectively plan for future (multi-year) tasks, projects, budget and resources and follow up on strategic priorities.
- To facilitate the Council thinking and performing at a strategic, big-picture level, setting direction for the County and empowering Staff to figure out and implement the details.

JOINTLY DEVELOPED

The Council, Manager and Staff of Summit County partnered together to develop this Council-Manager compact. The Council set the strategic objectives, the Manager worked with Staff to add projects to advance each strategic objectives, and Staff provided input on the types of support they needed and data on the capacity of their departments to complete special projects. All parties partnered together to define their roles and responsibilities and came to agreement on how decisions will be made regarding the Work Plan and how it is revised. The Council and Manager will review this compact annually and make suggested revisions based on an evaluation of the needs of the community and feedback received from Staff and the community.

For this compact to be successful, it is first important to understand the Council's and Manager's goals for achievement:

COUNCIL'S GOALS:

- Make policy decisions and set direction for the County focused on the health, safety, and welfare of the citizenry and visitors, and financial stewardship of taxpayer dollars*
- Regional collaboration*
- Take action in a timely manner, meeting the needs of citizens*
- Show leadership and work collaboratively with local and regional partners to achieve mutually beneficial goals*
- Stay focused on the tasks outlined in the Work Plan and be deliberate about new initiatives that may arise*

MANAGER'S GOALS:

- Recruit and retain talented employees with expertise within their given field*
- Work to avoid employee burnout, including advising the Council in setting realistic goals and expectations based on staff capacity and budget*
- Have tangible, meaningful accomplishments that best serve the residents of Summit County*
- Avoid constant changes in direction to Staff and to the organization*
- Provide Staff with focus-specific tasks that can be achieved in a reasonable amount of time*
- Stay focused on the tasks outlined in the Work Plan and be deliberate about new initiatives that may arise*

To meet these goals, the Council and Manager will work together to:

- Support Staff and lean on their expertise to facilitate tangible accomplishments
- Focus on priorities and communicate frequently
- Schedule Council work sessions to facilitate planning, discussion, and resources (budget and staff) around projects included in the Work Plan
- Align budget and Staff resources with expectations involving projects and workload
- Collaborate with Staff and the community on setting priorities and setting up the Work Plan

The Council, Manager, and Staff commit to:

COUNCIL'S RESPONSIBILITIES:

- (1) Think and perform at a strategic level, collaborating and giving direction to County Manager and Staff on projects to advance the Council's strategic priorities; empowering Staff to figure out the implementation details*
- (2) Respect County Manager and Staff process without unilateral redirection by individual Council members*
- (3) Align the strategic priorities with the County budget*
- (4) Go to the Manager with requests that require Staff resources, rather than directly to Staff*
- (5) Before going to the Manager with a project request or work order, have a discussion on the issue with the full Council in a public meeting to confirm commitment of resources and redirection from other previously agreed upon priorities*
- (6) Initiate a joint conversation with the full Council and Manager, as priorities change or new ones arise, about any revisions to the Work Plan outside the annual review, so resources and budget can be evaluated, and a decision made about which project to remove from the Work Plan to accommodate the new work*

MANGER’S RESPONSIBILITIES:

- (1) Direct and monitor Staff on projects, process, and progress*
- (2) Help Staff figure out the “weeds” and implementation strategies as appropriate*
- (3) Respond to Council requests*
- (4) Communicate frequently with Council on progress made on projects and strategic objectives*
- (5) Address barriers and challenges with the Council and Staff as barriers and challenges surface, impacting progress made on projects and strategic priorities*
- (7) Engage in a joint conversation with the full Council, as priorities change or new ones arise, about any revisions to the Work Plan outside the annual review, so resources and budget can be evaluated and a decision made about which project to remove from the Work Plan to accommodate the new work*
- (6) Remove a project from the Work Plan if a decision is made by the Council to add a new priority or project outside of the annual review*

STAFF RESPONSIBILITIES:

- (1) Communicate to the Manager a change in capacity or resources that would impact progress made on agreed projects in the Work Plan*
- (2) Provide quarterly updates to the Council on actions completed on projects*
- (3) Communicate to the Manager progress made on projects and strategic objectives and any barriers or challenges encountered impacting that progress*
- (4) Inform the Manager of any requests received from the Council or community*
- (5) Help the Council and Manager communicate the Work Plan and progress made to the community*
- (6) Provide feedback to the Council and Manager at the annual review of this compact and the Work Plan*

COMMUNICATION ABOUT THE WORK PLAN:

Council and Manager are committed to frequent two-way communication with each other, Staff and the community about the County’s strategic priorities and Work Plan. Some examples of how the parties will communicate are:

- *Meetings*
- *Emails*
- *Public meetings*
- *County website*
- *Newsletter to employees*
- *Employee town halls*
- *Social Media*
- *Local media outlets*
- *Library branches*
- *Word of mouth*
- *Other*

THE FISCAL YEAR 2024 WORK PLAN:

The County Council's Strategic Objectives Are:

- **Growth Management and Regional Planning:** The County will manage and mitigate the impacts of growth internally and through working with municipal and regional partners. The County will examine policies currently in place to determine the best ways to support growth management. Specifically, along with municipal and regional partners, Summit County will:
 - Discuss the desired growth and development patterns across jurisdictional borders
 - Develop necessary programs and explore opportunities for working together
 - Understand our impacts on each other
 - Utilize growth and development tools to enhance quality of life with a focus on connection and coordination around the regional's physical, natural, and economic environments and communities
- **Local Housing Choice:** In 2024 Summit County will continue to assess ways to facilitate a diverse and thriving County evidenced by a wide variety of housing – both prices and type that will result in the creation and retention of welcoming neighborhoods, which work together to make up the larger County
- **Transportation and Traffic Congestion:** The County will work closely and collaborate with federal, state, and local governments, as well as regional transportation service providers and community partners, to plan, program, and build a transportation system to reduce traffic congestion and, provide robust transportation options that promote safe, reliable, comfortable, and healthy transportation solutions
- **Environmental Stewardship:** The County will demonstrate leadership and set direction for plans, policies, partnerships, and initiatives to secure, protect, and conserve our water, land, and air quality for the present and future, as well as implement an internal organizational culture that supports environmental stewardship. This public health issue involves the County's health department, sustainability division, landfill, county lands and natural resources, public works department, and community development department, and requires a collaborative, all-of-government effort

Attachment:

Fiscal Year 2024 County Council's Policy Priorities and Department-Driven Work Plan

County Council Signatures:

_____ Date: _____ Date: _____

_____ Date: _____ Date: _____

_____ Date: _____

County Manager Signature:

_____ Date: _____